

James F. Outlaw, D.D.S.  
2550 Aloma Avenue  
Winter Park, Florida 32792  
Phone 407-671-6506 \* Fax 407-671-0782

#### OFFICE POLICY REGARDING DENTAL INSURANCE

IN ORDER TO PRESERVE THE BEST POSSIBLE RELATIONSHIP WITH OUR PATIENTS, WE HOPE THAT THE FOLLOWING EXPLANATION OF OUR POSITION ON DENTAL INSURANCE WILL BE HELPFUL:

1. We will be happy to prepare the necessary forms relative to your dental treatment as a courtesy to you.
2. Our services are rendered to the patient, not the insurance company, and the patient is directly responsible to us for payment.
3. Dental insurance is designed to HELP pay the fee, NOT the entire amount.
4. We do not determine benefits under your policy. Your policy and your insurance company does, therefore questions regarding coverage, deductibles, or reimbursements should be referred to your employer or insurance carrier.
5. Claim forms are very complicated and the preparation is a costly and heavy burden on us, but we will make every effort to fill them out so you will obtain maximum benefits.
6. The proper relationship between patient, dentist, and insurance carrier is often misunderstood. We render to you our best dental care and charge you a fee for that service. Just as the insurance companies do not allow us to set their premium rates, we cannot allow them to set our fees or determine our procedures. These fees are mutually agreed upon between you and us, and the insurance carrier does not enter into this relationship.

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SIGNATURE OF PATIENT